

## IVVYBRIDGE TOWN COUNCIL

### Minutes of the Policy and Resources Committee Held at the Town Hall on Monday 8<sup>th</sup> January 2024 at 7pm

Present: Cllr A Spencer (Chair)  
Cllr P Dredge  
Cllr S Hladkij  
Cllr A Khong  
Cllr K Pringle  
Cllr L Rea

In attendance: Mrs Kate Elliott-Turner, Town Clerk  
Mrs Pauline Cleal, Senior Finance Officer

PR23/039 **APOLOGIES:** Apologies were received from Cllr A Rea.

PR23/040 **DISCLOSURE OF MEMBERS INTERESTS AND DISPENSATIONS:** In accordance with the Code of Conduct, Members were invited to declare any personal or disclosable pecuniary interests.  
a) Cllr Dredge declared an interest in a Faster Payment of 21<sup>st</sup> September 2023, to reimburse mileage for his attendance at an external meeting.  
b) There were no written requests for dispensations from members.

PR23/041 **PUBLIC SECTION:** No members of the public were present.

PR23/042 **MINUTES:** Minutes from the meeting held on 27<sup>th</sup> November 2023 (copy previously circulated) were received.

It was **RESOLVED** to confirm the minutes of 27<sup>th</sup> November 2023 as a correct record.

PR23/043 **ACCOUNTS PAID:** Members considered the accounts paid for the period September to November 2023 (copy previously circulated). Some payments were highlighted with regard to events at the Watermark, Literary Festival, Insurance for the Christmas Festival and Insurance for Lift Inspection.

It was **RESOLVED** to receive and authorise the list of payments including Bacs and Faster payments for September to November 2023 in the sum of £259,253.88.

PR23/044 **INCOME AND EXPENDITURE ACCOUNTS:** Members considered the report on the accounts for the period to 30<sup>th</sup> November 2023 (copy previously circulated). The income and expenditure with regard to the Christmas Festival was highlighted but noted that not all the expenditure has been entered into the accounts. It was also highlighted that the Town Hall room hire income is ahead of budget and that miscellaneous income in Filham was with regard to a bench

and the balance of the agency payment for Woodlands Cemetery was due to be invoiced.

It was **RESOLVED** to receive the accounts for the period to 30th November 2023.

PR23/045 **DEBTORS UPDATE:** Members considered the aged debtors report (copy previously circulated). There were two debts highlighted which the Finance Officer would be chasing.

It was **RESOLVED** to receive the debtors update.

PR23/046 **HEALTH AND SAFETY:** Members considered the health and safety report (copy previously circulated).

It was **RESOLVED** to receive and note the report.

PR23/047 **FREE LET REQUESTS:** Members considered free let requests from Citizens Advice and the Stroke Group (copy previously circulated), for use of rooms within the Town Hall and Watermark building.

It was **RESOLVED** to agree the free lets for Citizens Advice and Stroke Group.

PR23/048 **TOWN HALL & WATERMARK NETWORK SYSTEM PROPOSAL:** The Town Clerk explained the situation regarding the network issues, Members considered the report (copy previously circulated) and agreed to recommend accepting the quote to the next full Council meeting.

It was **RESOLVED TO RECOMMEND** to full Council that the quote from Flotek of £12,937 plus vat for networking systems overhaul in the Watermark and Town Hall, is accepted, with work to be carried out at the earliest opportunity.

PR23/049 **PROPOSED BUDGET 2024-2025:** Members considered the proposed budget for 2024-2025 (copy previously circulated) and agreed to recommend to full Council.

It was **RESOLVED TO RECOMMEND** to full Council that the budget, together with the proposed precept demand of £588,733 for financial year 2024-2025 is approved.

The meeting closed at 7.31pm

Signed.....

Dated.....

Chairman